

**NATIONAL PARK SERVICE
GLEN CANYON NATIONAL RECREATION AREA
APPLICATION FOR A SPECIAL USE PERMIT**

In response to your initial inquiry concerning a special use permit at Glen Canyon National Recreation Area, we are enclosing a special park use worksheet for you to complete and return to us. It is important that the worksheet be as detailed as possible concerning your proposed activity. For example, we must know where you choose to be, what kind of activity you would like to execute, the types of equipment you may use, and any special needs you may have. If you are not familiar with the area, it is advisable to make a planning trip in advance.

The information on the worksheet will be utilized by the National Park Service staff to evaluate the impact of your activity on park resources and other visitors. It may require several weeks to review your request and render a decision.

A \$100 non-refundable application fee will be required, whether or not a permit is issued. If your request is approved, depending on the scope and size of the proposed activity, a \$200 administrative charge may be required to cover expenses and a monitor (at \$80/hour with a 3-hour minimum per day) may be required to oversee the activity.

Payment of fees shall be completed by credit card (Visa, Mastercard, Discover, American Express, and Diner's Club). If you are unable to pay by credit card, please provide documentation and a policy waiver may be granted.

If your request is approved, a certificate of insurance **may** be required showing you have general liability coverage in a minimum amount of \$1,000,000 (U.S. currency). The certificate must be written by a U.S. company and must name the United States Government/Glen Canyon NRA (see address below) as an additional insured. We will need an original copy of this certificate for our files.

A performance deposit **may** also be required for your activity; the amount of which will be determined from the information provided on the worksheet. This deposit will be returned to you, upon completion of your activity, if all accrued costs have been paid, stipulations have been met and the resource has not been damaged.

The use of aircraft in connection with this permit may require a Certificate of Waiver, issued by the Federal Aviation Administration, granting a waiver of FAR 91.119, Minimum Safe Altitude. If a waiver is required, a copy of the waiver must be provided to us. General liability insurance coverage totaling \$3,000,000 and a minimum performance deposit of \$25,000 will be required for all permitted activities utilizing aircraft.

Please submit the completed worksheet along with a credit card number for the \$100 application fee to the Permit Coordinator at the address below. If you prefer, you may call with a credit card number but please note that your application will not be processed until this is received.

Glen Canyon National Recreation Area
691 Scenic View Drive
P. O. Box 1507
Page, Arizona 86040
Attn: Permits Coordinator

phone: 928-608-6325
fax: 928-608-6259